



UNIVERSITY OF LEEDS

## CANDIDATE BRIEF

Research Assistant, Leeds University Business School



**Salary: Grade 6 (£26,495 – £31,604 p.a.)**

**Reference: LUBSC1261**

**Closing date: 7 January 2018**

**Fixed-term for 7 Months**

**Interviews will be held week commencing 22 January 2018**

## Research Assistant

### International Business Division, Leeds University Business School

**Are you an early career researcher looking for your first challenge? Do you have a background in international business, corporate social responsibility, human trafficking and/or modern slavery and forced labour? Do you want to further your career in one of the UK's leading research intensive Universities?**

Leeds University Business School is seeking a Research Assistant to work for 7 month on a British Academy funded interdisciplinary research project examining Modern Slavery along international supply chains. The project you will be involved in is one strand of a wider research programme on Modern Slavery which will consider the issues around the implementation of the Modern Slavery Act within British fashion and textile firms and within their international suppliers. We envisage that a variety of research methods will be used, including coding and analysis of text, interviews, and both primary and secondary quantitative data collection and analysis. So, expertise in quantitative research is essential and experience of mixed-methods research is desirable. This is an excellent opportunity to gain applied research experience within one of the UK's leading universities.

### What does the role entail?

As Research Assistant your main duties will include:

- Undertaking a literature review on the above topic;
- Coding and analysing company statements and reports and writing up a report;
- Working both independently and as part of a larger team of researchers and stakeholders;
- Supporting research activities, including contributing to research results and outputs and to the generation of independent and original ideas, ensuring a successful programme of investigation;
- Conducting interviews, collating and analysing quantitative and qualitative data;
- Participating in the research group and presenting research outputs where appropriate;
- Contributing to the research culture across the Schools involved in the project, where appropriate;



- Continually updating your knowledge, understanding and skills in the research field.

These duties provide a framework for the role and should not be regarded as a definitive list. Other reasonable duties may be required consistent with the grade of the post.

## What will you bring to the role?

As a Research Assistant you will have:

- A Masters, PhD or working towards a PhD, in the subject area or a closely allied discipline;
- A strong background in international business, corporate social responsibility, human trafficking and/or modern slavery and forced labour;
- Good interpersonal and communication skills, both written and verbal and the ability to communicate effectively with a wide range of stakeholders;
- Well-developed analytical skills;
- Expertise in coding and analysing written reports and experience in conducting interviews;
- Good time management and planning skills, with the ability to meet tight deadlines;
- A proven ability to work well both individually and in a team;
- The ability to work unsupervised and to use your own initiative;
- A willingness to travel away from home to conduct fieldwork.

## How to apply

You can apply for this role online; more guidance can be found on our [How to Apply](#) information page. Applications should be submitted by **23.59** (UK time) on the advertised closing date.



## Contact information

To explore the post further or for any queries you may have, please contact:

**Dr Hinrich Voss, Principal Investigator on project**

Tel: +44 (0)113 343 2633

Email: [h.voss@leeds.ac.uk](mailto:h.voss@leeds.ac.uk)

## Additional information

**The other project team members are:**

Dr Matthew Davis, Leeds University Business School, University of Leeds

Dr Mark Sumner, School of Design, University of Leeds

Dr Louise Waite, School of Geography, University of Leeds

### Working at Leeds

Find out more about the benefits of working at the University and what it is like to live and work in the Leeds area on our [Working at Leeds](#) information page.

### Candidates with disabilities

Information for candidates with disabilities, impairments or health conditions, including requesting alternative formats, can be found on our [Accessibility](#) information page or by getting in touch with us at [disclosure@leeds.ac.uk](mailto:disclosure@leeds.ac.uk).

## Criminal record information

### Rehabilitation of Offenders Act 1974

A criminal record check is not required for this position. However, all applicants will be required to declare if they have any 'unspent' criminal offences, including those pending.

Any offer of appointment will be in accordance with our Criminal Records policy. You can find out more about required checks and declarations in our [Criminal Records](#) information page.

